Erasmus+ learning agreement

1. **Purpose of the learning agreement**

This learning agreement defines the conditions and expected outcomes of a learning mobility organised within the framework of the Erasmus+ programme. Parties in this agreement shall abide by the programme’s rules and quality standards.

1. **Information about the learning mobility**

| Field | Vocational education and training |
| --- | --- |
| Activity type: | Staff mobility, Courses and training |
| Mode: | Physical |
| Start date: |  |
| End date: |  |

1. **Parties to the learning agreement**

The learning agreement is concluded between the participant in the learning mobility, the sending organisation and the hosting organisation.

* 1. **Participant in the learning mobility**

| Full name: |  |
| --- | --- |
| Address: |  |
| Email: |  |
| Phone number(s): |  |

* 1. **Sending organisation**

| Organisation name: |  |
| --- | --- |
| Address: |  |

* 1. **Hosting organisation**

| Organisation name: |  |
| --- | --- |
| Address: |  |

1. **Learning context**

| At the sending organisation, the participant is currently working in the following capacity: |
| --- |
| Job title: |  |
| Main tasks: |  |

1. **Learning outcomes**

The parties have agreed that the following learning outcomes should be achieved during the learning mobility:

| **Outcome 1** |
| --- |
| Relevant subject, skill or competence: |  |
| Description: |  |

| **Outcome 2** |
| --- |
| Relevant subject, skill or competence: |  |
| Description: |  |

| **Outcome 3** |
| --- |
| Relevant subject, skill or competence: |  |
| Description: |  |

1. **Learning programme and tasks**

To achieve the agreed learning outcomes, the participant will complete the following activities and tasks during their mobility activity.

| **Activity / task 1:**  |
| --- |
| Description: |  |

| **Activity / task 2:** |
| --- |
| Description: |  |

| **Activity / task 3:**  |
| --- |
| Description: |  |

| **Activity / task 4:**  |
| --- |
| Description: |  |

| **Activity / task 5:**  |
| --- |
| Description: |  |

| **Activity / task 6:**  |
| --- |
| Description: |  |

1. **Monitoring, mentoring and support during the activity**
	1. **Responsible persons at the hosting organisation**

The following person(s) at the hosting organisation are tasked with introducing the participant to their activities and tasks at the hosting organisation, providing practical support, monitoring their learning progress, supporting them to achieve the expected learning outcomes, and helping them to integrate into the daily routines and the social context at the hosting organisation.

| Full name: |  |
| --- | --- |
| Job title: |  |
| Email: |  |
| Phone number(s): |  |
| Responsibilities: |  |

* 1. **Responsible persons at the sending organisation**

The following person(s) at the sending organisation are tasked with following the participants’ progress and providing content or practical support from the side of the sending organisation.

| Full name: |  |
| --- | --- |
| Job title: |  |
| Email: |  |
| Phone number(s): |  |
| Responsibilities: |  |

* 1. **Accompanying persons**

The following person(s) will accompany the participant during their mobility period:

Not Applicable

* 1. **Mentoring and monitoring arrangements**

As a minimum, the monitoring and mentoring arrangements will include the following activities:

1. **Evaluation of learning outcomes**

After the mobility activity, the participant’s learning outcomes will be assessed in the following way:

| **Evaluation format:** |
| --- |
|  |

| **Evaluation criteria:** |
| --- |
|  |

| **Evaluation procedures:** |
| --- |
|  |

1. **Recognition of learning outcomes**

The learning outcomes attained by the participant will be recognised in the following way:

| **Recognition conditions:** |
| --- |
|  |

| **Recognition procedures:** |
| --- |
|  |

| **Recognition documentation:** |
| --- |
|  |

1. **Reintegration at the sending organisation**

*Not applicable*.

1. **Additional provisions**
2. **Signatures**

The signatories confirm that they understood and approve the content of this agreement.

| **Participant** |
| --- |
| Full name: |  |
| Date and place: |  |
| Signature: |  |

| **For sending organisation** |  | **For hosting organisation** |
| --- | --- | --- |
| Full name: |  |  | Full name: |  |
| Position: |  |  | Position: |  |
| Date and place: |  |  | Date and place: |  |
| Signature: |  |  | Signature: |  |